

# GHANA EDUCATION SERVICE

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9<sup>th</sup> August, 2024

**ALL REGIONAL DIRECTORS**

## **REGISTRATION, TRAINING AND ISSUANCE OF LICENSE TO UNTRAINED TEACHERS IN GHANA**

The Management of the Ghana Education Service extends its compliments.

As part of measures to support the National Teaching Council to deliver on a critical part of its mandate to register and license all teachers in Basic and Senior High Schools as provided in the Section 67(1) of the Education Regulatory Bodies Act (2020), Act 1023, the Council intends to deploy a special dispensation to register and license all Non-Professional Teachers in the country.

The Teachers are therefore required to register and undergo a prescribed Training that will lead to permanent Registration and Issuance of the appropriate License to practice.

For the sake of this, the Non-Professional Teachers are categorized as follows:

- a) Bachelor's Degree Holders
- b) Non-Bachelor's Degree Holders (HND, Diploma, WASSCE, SSCE, O'A' Level, NAPTEX, MSLC, etc.).

The arrangement for their training shall take the following form:

1. All Degree Holders shall enroll in a Postgraduate Diploma in Education (PDGE) Programme in an accredited Teacher Education University and will be issued a Teachers' Registration and License upon successfully completing the Programme. This Fast-track Programme may last sixteen (16) weeks and shall be exclusively for those who were teachers before 30<sup>th</sup> September, 2018.
2. All other Categories of Untrained Teachers are required to attend a one (1) week of training (Booth Camp) in designated institutions and be registered upon successful completion of the training. This shall be exclusively for those who were teachers before 30<sup>th</sup> September, 2018.
3. Participants in these two Programmes will not be required to write the Licensure Examination, as this forms part of the transitional arrangements for those who were

employed by the Ghana Education Service before the introduction of the Licensure Examination in 2018.

Detailed arrangements, including fees, shall be communicated in due course.

To efficiently plan the one-week training, all Non-Professional Teachers are required to use any of the links below to provide their particulars;

- <https://bit.ly/3zRea0S>
- <https://forms.gle/4skxE9DKdkZqr3oM6>

Consequently, Regional Directors are kindly requested to bring the above information to all Non-Professional Teachers and entreat them to comply with the above directive.



**STEPHEN KWAKU OWUSU**  
**DEPUTY DIRECTOR-GENERAL (MS)**  
**For: DIRECTOR-GENERAL**

Cc: The Hon. Minister, MoE  
The Chairman, GES Council, Accra  
The Director-General, GES, Hqtrs, Accra  
The Deputy Director-General (Q&A), GES, Hqtrs, Accra  
The Ag. Director, HRMD, GES, Hqtrs, Accra  
The Board Chair, NTC  
The Registrar, National Teaching Council