

# GHANA EDUCATION SERVICE

In case of reply the number  
and date of this letter should be quoted



HEADQUARTERS  
Ministry Branch Post Office  
P. O. Box M.45  
Accra

My Ref.No.GES/DD-G(MS)/28/25/624

[Email: ddgmssecretariat@ges.gov.gh](mailto:ddgmssecretariat@ges.gov.gh)

## **PROMOTION OF TEACHING STAFF TO THE RANKS OF DEPUTY DIRECTOR, ASSISTANT DIRECTOR I, ASSISTANT DIRECTOR II AND PRINCIPAL SUPERINTENDENT**

Applications are invited from suitably qualified serving teachers/officers for consideration for promotion to the rank of;

- a. Deputy Director
- b. Assistant Director I
- c. Assistant Director II
- d. Principal Superintendent

### **QUALIFICATION**

- a) **Deputy Director:** An applicant should have been promoted to the rank of Assistant Director I in or before 2020 and should have been continuously at post since date (except for the periods of approved leave of absence).
- b) **Assistant Director I:** An applicant should have been promoted to the rank of Assistant Director II in or before 2020 and should have been continuously at post since date (except for the periods of approved leave of absence).
- c) **Assistant Director II:** An applicant should have been promoted to the rank of Principal Superintendent in or before 2020 and should have been continuously at post since date (except for the periods of approved leave of absence).
- d) **Principal Superintendent:** An applicant should have been promoted to the rank of Senior Superintendent I in or before 2020 and should have been continuously at post since date (except for the periods of approved leave of absence). An applicant who has obtained an approved undergraduate degree will be automatically placed on this rank.

### **OFFICERS/TEACHERS WITH MASTER'S/PHD DEGREES**

For the avoidance of doubt, applicants who wish to rely on Masters/Doctorate degrees to join the interviews out of turn should note the following;

- a) Master's/PhD programme should be on the approved GES course of study.

- b) The Master's/PhD certificate should not have been obtained before the previous promotion.
- c) Applicants who wish to use the Master's/PhD certificate for ADI, ADII and Deputy Director promotion should have obtained their certificate in or before 2022.

## MODE OF APPLICATION

1. An applicant should complete the APPLICATION FORM online via <https://bit.ly/gespromotions2025> or scan the QR code below to apply.
2. An applicant should upload the following documents; passport size photograph (in jpeg, jpg or png format), last promotion or appointment or upgrading letter, highest academic certificate used for applying for the promotion.
3. All documents uploaded MUST be in PDF (except the passport picture) and should be clear and legible.
4. Application window opens from Monday, 18th August to Friday, 5th September, 2025.

## SCAN TO APPLY



[bit.ly/gespromotions2025](https://bit.ly/gespromotions2025)

**PROF. SMILE DZISI (MRS)**  
**AG. DEPUTY DIRECTOR-GENERAL (MS)**  
**FOR: AG. DIRECTOR-GENERAL**

**Cc:** Ag. Director-General, GES, Hqtrs, Accra  
Ag. Deputy Director-General, Q&A, GES, Hqtrs, Accra  
Director, HRMD, GES, Hqtrs, Accra