

# GHANA EDUCATION SERVICE

*In case of reply,  
the number and date of this  
letter should be quoted.*



**HEADQUARTERS  
Ministry Branch Post Office  
P.O. Box M45  
Accra**

My Ref. No. GES/S&ID/BECE/2026/005

Your Ref. No .....

**15<sup>th</sup> April, 2026**

## **ALL REGIONAL DIRECTORS OF EDUCATION**

### **USE OF SHS/SHTS FACILITIES FOR BECE AND MANAGEMENT OF STUDENTS DURING THE PERIOD**

Management of the Ghana Education Service (GES) wishes to inform you of the upcoming Basic Education Certificate Examination (BECE) from 4<sup>th</sup> to 11<sup>th</sup> May, 2026, and to provide directives regarding the use of Senior High/Senior High Technical Schools (SHS/SHTS) facilities designated as examination centres.

You are kindly requested to communicate the following instructions to all Heads of SHS/SHTS concerned within your respective regions whose schools will serve as BECE centres:

- i. **Engagement of Students:** Heads of schools are to ensure that continuing students are meaningfully engaged in alternative activities during the BECE period. Such activities should not require the use of classrooms that will be designated for the examination. Appropriate measures should be taken to maintain order and productivity among students throughout this period.
- ii. **Use of Dormitories:** In schools where dormitory facilities will be used to accommodate BECE candidates, Heads are directed to grant a short break to Form 1 and Form 2 students to ease congestion and ensure adequate space for the candidates.
- iii. **Resumption of Students:** Affected students are expected to resume immediately after the BECE period to continue academic work without disruption.

These measures are necessary to ensure a smooth and well-organised conduct of the examination while maintaining the welfare and discipline of students.

You are to ensure strict compliance with these directives.

Thank you.

A handwritten signature in blue ink, appearing to read 'Prince C. Agyemang-Duah'.

**PRINCE C. AGYEMANG-DUAH (MR.)  
DIRECTOR, SCHOOLS AND INSTRUCTIONS DIVISION (SECONDARY)  
For: DIRECTOR-GENERAL**

CC: The Chairman, GES Council, Accra  
The Director-General, GES Hq., Accra.  
The Ag. Deputy Director-General (MS), GES Hq., Accra  
The Ag. Deputy Director-General (Q&A), GES Hq, Accra